

ST. JAMES UNITED METHODIST CHURCH - WEDDING INFORMATION

It is with joy that we welcome you to St. James United Methodist Church for your wedding service. It is our desire to do everything possible to make this a joyous and lasting experience.

The following are our wedding policies and procedures. Please read them carefully, and call the pastor (297-6421 or _____) if you have any questions.

Wedding policies:

As soon as you have set your wedding date, please contact our pastor to check as to the availability of the church and pastor.

Your wedding at St. James includes the use of the sanctuary, the lounge for the bride and her attendants, the foyer, one room that can be used by the groom and groomsmen, and the rest rooms. Please confine your activities to these areas.

Because your wedding is a sacred occasion, we ask that there be no flash photography during the ceremony. Please have your photographer and/or videographer talk to the pastor about ways to be discreet.

Nothing may be attached to walls, ceilings, or floors that might damage same. Any decorations shall be removed when finished. If you need to get into the church ahead of time to decorate, please contact the church to make arrangements.

Please **DO NOT** move the sanctuary piano.

St. James is not responsible for any personal possessions belonging to bridal parties or those attending the wedding. Do not leave valuables such as pocketbooks, clothing, books, etc. unattended.

Children may be present only in the direct care of responsible adults. They must not be left unattended on church premises at any time.

No rice or confetti is to be used inside or outside of the church. Birdseed or bubbles may be used **OUTSIDE**.

There is to be **NO SMOKING (including e-cigarettes) IN THE BUILDING OR WITHIN 20 FEET OF THE BUILDING** at any time.

There will be **NO ALCOHOLIC BEVERAGES SERVED or CONSUMED** on the premises.

Any questions can be answered by contacting the pastor.

Suggested contributions:

The *church contribution* includes the use of the sanctuary, the lounge for the bride and her attendants, the foyer, another designated room that can be used by the groom and groomsmen, and the rest rooms. This fee does not include the use of the fellowship hall.

SUGGESTED CONTRIBUTION	CHURCH MEMBER	NON-MEMBER
Church	-0-	\$100.00
Pastor	\$150.00	\$150.00
Organist	\$125.00	\$125.00
<u>Custodian</u>	<u>\$50.00</u>	<u>\$50.00</u>
Total	\$325.00	\$425.00

These may be paid by cash, check, or money order.

I have read and understand this document.

Date: _____

Member of wedding party _____

Phone # _____

Pastor _____

If there are any changes or questions, please contact the pastor at @ 297-6421 or _____.